

## PILLING PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

HELD ON WEDNESDAY 15th MAY, 2019,  
At 7.00pm  
AT St. JOHN'S CHURCH HALL,  
SCHOOL LANE, PILLING



#### Councillor's completed Declaration of Office and Register of Interests Forms.

*Present:* Councillors; *J. Savage, Chairman*  
*G. Curwen, Vice-Chairman*  
*N. Cookson, Vice-Chairman*  
*J. Barton,*  
*Mrs. E. Cookson,*  
*P. McWhirter,*  
*Gillian Benson, Clerk to the Parish Council,*  
*S. Raby, Parish Lengthsman*  
*Wyre Cllr. G. Holden.*

#### **4755. ELECTION OF CHAIRMAN**

**Resolved; Cllr. J. Savage was elected as Chairman of Pilling Parish Council for one year.**

Under the Local Government Act 1972 (83(4)) the Chairman signed the Declaration of Office

#### **4756. ELECTION OF VICE- CHAIRMAN**

**Resolved: Cllr. G. Curwen and Cllr. N. Cookson were elected as Joint Vice-Chairmen of Pilling Parish Council for one year.**

#### **4757. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. E. Moorat.

#### **4758. NOTIFICATION OF INTERESTS**

Councillors were asked to declare interests in the matters to be discussed and reminded that changes to their Register of Interests must be made within 28 days.

Cllr. G. Curwen, Cllr. P. McWhirter and Cllr. J. Savage declared an interest as members of the Community Hall Committee

#### **4759. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the meeting held on 10th April, 2019 having been circulated, were agreed and signed by the Chairman as a true record.*

#### **4760. PUBLIC PARTICIPATION**

No matters were raised.

#### **Wyre Councillor Holden**

Cllr. Holden said he would ensure Wyre will not overlook the rural parishes in favour of the urban core.

Councillors raised developments with affordable housing and open spaces in recent planning permissions. Parish Council information on these queries will be sent to the Councillor.

#### **4761. RE-AFFIRMATION OF THE POWER OF COMPETENCE**

Being the first meeting following an election Councillors are asked to reaffirm the right for the Parish Council to use the Power of Competence against the criteria?

The two criteria for eligibility<sup>1</sup> stated in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

1. Elected Councillors
  - Two thirds of Councillors elected at last ordinary elections.
2. Qualified Clerk
  - The Clerk must hold CiLCA 2012<sup>2</sup> / other recognised qualification.

Eligibility must be resolved at a full council meeting, recorded clearly in the Minutes and criteria confirmed at each Annual Parish Council meeting after the ordinary elections.

*Resolved: Pilling Parish Council meets the criteria and will use the Power of Competence for the next four years.*

#### **4762. DATES OF FUTURE MEETINGS**

Councillors are asked to note the following meeting dates of Pilling Parish Council, which will be held at St. John's Church Hall, School Lane, at 7.00pm, unless an agreed change is made:

19th June, 2019,	10th July, 2019,	14th August, 2019,
11 <sup>th</sup> September, 2019,	9 <sup>th</sup> October, 2019,	13 <sup>th</sup> November, 2019,
Christmas Tree switch-on, 2nd December, 2019		
4 <sup>th</sup> December, 2019, alternative venue will be sought.		
Senior Citizen's Christmas Party 10th December, 2019		
8 <sup>th</sup> January, 2020,	12 <sup>th</sup> February, 2020,	11 <sup>th</sup> March, 2020,
8th April, 2020, Annual Parish Meeting		
13 <sup>th</sup> May, 2020, Annual Parish Council Meeting		

#### **4763. ELECTION OF REPRESENTATIVES**

a. Finance Committee

Cllr. Mrs. E. Cookson, Cllr. N. Cookson, Cllr. E. Moorat and Cllr. J. Savage

b. Planning Committee

The Chairman will call meetings as necessary

c. Human Resources Management Committee

Cllr. Mrs. E. Cookson, Cllr. E. Moorat and Cllr. P M<sup>o</sup>Whirter.

d. Pilling in Bloom Committee

Cllr. Mrs E. Cookson

e. Responsible Financial Officer

The Clerk, Gillian Benson

<sup>1</sup> Set by the Secretary of State under the Localism Act 2011, s8

<sup>2</sup> Clerks who qualified previous to 2012 must pass section 7 of CiLCA 2012

## f. Signatories on Bank Mandates

Cllr. Mrs. E. Cookson, Cllr. G. Curwen, Cllr. E. Moorat and Cllr. N. Cookson. The clerk has been added to be recognised by the bank, but will not sign.

## g. Signatories on Reserve Account

Gillian Benson and Cllr. G. Curwen

## h. Internal Auditor

Jan Finch

## i. Senior Citizen's Christmas Party Committee

Cllr. Mrs. E. Cookson and Cllr. J. Savage.

## j. Editor and Sub-Editor to the Parish Newsletter

Cllr. E. Moorat and Cllr. J. Savage

## k. Tree Warden

Cllr. P. M<sup>o</sup>Whirter

## l. Representative on the Pilling Community Hall Committee/Pilling 20 20

Cllr. P. M<sup>o</sup>Whirter and Cllr. E. Moorat

## m. Representative on the Carter's Charity Trustees

Cllr. Mrs. E. Cookson

## n. Representatives on the Wyre Area Lancashire Association of Local Councils

Cllr. J. Barton, Cllr. N. Cookson and Cllr. G. Curwen.

## o. Representatives on the Water Meetings

Cllr. J. Barton, Cllr. N. Cookson and Cllr. G. Curwen

*Resolved: The above appointments were accepted.*

**4764. PLANNING APPLICATIONS****Applications Granted:**

*19/00193/FUL*

Proposal: Single-storey rear extension

Location: Momens Farmhouse New Lane Eagland Hill Pilling

*19/00157/FUL*

Proposal: Conversion of existing detached games room / workshop to provide ancillary living accommodation

Location: Beech House 19 Lancaster Road Pilling

**Enforcement**

*19/00075/ENF*

**Alleged breach of planning control:** Large building being built on dwelling plot without planning permission, possible commercial building

**Location:** The Crossing Cottage, Lambs Lane, Pilling

**Approved:**

*18/01243/COUQ*

Proposal: Prior approval for proposed change of use of agricultural building to a dwellinghouse under Class Q of the GDPO

Location: Union Cottages Lancaster Road Pilling

**Application withdrawn:****17/00277/NONMAT**

**Proposal:** Non material amendment to planning application 17/00277/FUL, by altering the proposed external wall material from brick to render

**Location:** Zillibeke Smallwood Hey Road Pilling

**Councillors made comment on the following planning applications;****19/00285/FUL**

**Proposal:** Proposed change of use of boarding kennel building to two holiday cottages and change of existing touring caravan pitches to seasonal pitches and siting of three new seasonal pitches

**Location:** North View Skitham Lane Pilling

**Resolved:** *The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**19/00342/FUL**

**Proposal:** Front Porch

**Location:** The Byre, Lancaster Road, Scronkey, Pilling

**Resolved:** *The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**19/00329/FUL**

**Proposal:** Proposed replacement agricultural buildings for storing machinery and the creation of a new access track within the site

**Location:** New Hall Farm Lancaster Road Scronkey Preston Pilling

**Resolved:** *The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**19/00385/FUL**

**Proposal:** Single storey rear extension, replacement windows, new boundary walls and gates, proposed meter enclosure and alterations to external materials

**Location:** Village Farm School Lane Pilling Preston

**Resolved:** *The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**19/00387/COUQ**

**Proposal:** Prior approval for proposed change of use of agricultural building to a dwellinghouse under Class Q of the GDPO

**Location:** Agricultural Building at Lambs Lane Pilling

**Resolved:** *The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**19/00408/COUQ**

**Proposal:** Prior approval for proposed change of use of agricultural building to a dwellinghouse under Class Q of the GDPO

**Location:** Building West Of Moss Nook Lancaster Road Pilling

**Resolved:** *The Parish Council has no planning objections to this application, but were unconvinced about its suitability to live in.*

**19/00437/FUL**

**Proposal:** Single storey side and rear extension

**Location:** 2 Moss Houses Moss House Lane Pilling

**Resolved:** *The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**4765. FINANCE****Audit 2018 – 2019**

Year End Accounts

Bank Reconciliation to 31st March, 2019

Financial Statement to 31st March, 2019

AGAR 3 to be completed for the external auditor:

1, Governance Statement

2, Accounting Statement

*Resolved: Councillors scrutinised the documents and agreed; the chairman and Responsible Financial Officer signed for returning to the external auditor.*

Payments received since the previous meeting:

- |                           |         |                  |
|---------------------------|---------|------------------|
| 1. Bank Interest - April  | £ 9.75. |                  |
| 2. Glenfield Caravan Park | £250.00 | Pilling in Bloom |

**Standing Order credit**

- |  |         |
|--|---------|
| 1. St. John's Church – Grounds Maintenance | £ 65.00 |
|--|---------|

*Resolved: Councillors agreed the following invoices are paid:*

Cheque	Payee	Amount	Details
2782	S. Raby	£ 58.11	Expenses
2784	Catterall Parish Council	£12.02	Broadband and phone
2785	St. John's Church	£ 20.00	Room Rent
2786	Lancashire Association of Local Councils	£405.52	Subscriptions
2787	Cornthwaite Farm Machinery	£ 20.16	Spare parts
2788	Wyre Building Supplies	£ 2.35	Bolt and nut
2789	C and C Supplies	£186.41	
2790	J. Finch	£150.00	Internal auditor
	Total	£854.57	

**Monthly Standing Orders/Direct Debits**

Staff costs	£2,873.41
Easy-Web-Sites	£ 27.60
St. John's Church Hall – Access to facilities	£100.00

**Review standing orders:**

*Resolved: To pay the staff by standing orders and any adjustments by cheque.*

**Bank Reconciliation**

*Resolved the bank reconciliation to 30th April, 2019 were accepted by Councillors.*

**4766. VERBAL REPORTS FOR INFORMATION ONLY****Pilling in Bloom – Report**

Mr. Raby reported on recent promised sponsorship in the village to support Pilling in Bloom this year. A Pocket Park is to be created on Memorial Road sponsored by Regenda and built by residents, planters will be installed and the ground barked to give better aesthetics for those living on Memorial Road.

The Councillors complimented Stan on his efforts, liaising with residents and finding sponsors. Planting will start on 20th May and Pilling will be judged on 4th July. Best Kept Village Competition may be entered next year.

**Report of the representative on the Pilling New Community Hall**

Tender documents have been sent to seven firms for return by 24th May; the contractor to be confirmed on 12th June with a six month build time. The Committee have organised a Fun Run on 9th June to raise funds to cover the insurance on the field.

**4767. QUESTIONS FOR COUNCILLORS**

**End of Year Accounts**

Following Nat West duplicating the payment of a cheque, one amount was reimbursed and the bank paid £10 to the account, however, not satisfied with this insult, the clerk pursued their mistake and was awarded a further £50 for the time inconvenience.

**Bus Shelter on Taylors Lane**

Lancashire County Council has refused the siting of a shelter at the junction of Memorial Road and Taylors Lane, for safety reasons; but, as the shelter will be off the pavement, agreed the location on the new Community Field. The Parish Council is liaising with the committee as to the exact location away from any potential ground works.

**Play Area, School Lane**

The state of the wet pour on the play area in the Village; there is a gap between the surface and the wooden boards, it has been that way for the past two years with Wyre Council doing no remedial work.

**Faded road markings**

The white lines at the junction of Bradshaw Lane and Lancaster Road is causing problems with traffic; and a taller give way sign as it is hidden in the hedge.

**St Marks Church Grass Cutting**

St. Mark's Parochial Church Council is willing to pay for the Parish Lengthsman to mow the grass in the churchyard and access road.

**Lancashire County Council Grass Cutting Contractors**

It was reported the work carried out by the contractors on the grass verge cutting on rural roads leaves a lot to be desired. Many are sporadic, badly mowed, verges ripped up and some have been missed.

*There being no further business the Chairman closed the meeting at 9.20pm.*

Chairman .....

Date .....