

**PILLING PARISH COUNCIL**  
**MINUTES OF THE**  
**PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 6<sup>th</sup> JUNE, 2018,**  
**At 7.00pm**  
**AT PILLING READING ROOMS,**  
**SCHOOL LANE, PILLING**



*Present:*                      *Councillors;* *J. Savage, Chairman*  
*G. Curwen, Vice-Chairman*  
*N. Cookson, Vice-Chairman*  
*J. Barton,*  
*P. McWhirter,*  
*E. Moorat,*  
*Mrs. D. Schofield,*  
*Gillian Benson, Clerk to the Parish Council,*  
*Lancashire County Councillor M. Salter,*  
*Wyre Councillor Graham Holden*

**4631. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Mrs. E. Cookson, and Cllr. Mrs. B. Schofield.

**4632. NOTIFICATION OF INTERESTS**

Councillors were asked to declare interests in the matters to be discussed and reminded that changes to their Register of Interests must be made within 28 days.

**4633. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the meeting held on 9<sup>th</sup> May, 2018 having been circulated, were agreed and signed by the Chairman as a true record.*

**4634. PUBLIC PARTICIPATION**

The meeting was suspended.

**Lancashire County Councillor Salter**

County Cllr. Salter raised resurfacing on School Lane; he is meeting with highway officers on 19th June and will ask about a visit to Pilling to discuss the many problems on School Lane. Councillors added that Lancashire County Council doesn't always take into account local knowledge, the slippages will need serious restructuring and underground pipes are causing drainage problems so these need rectifying before resurfacing to save digging up the new surface.

The new surface between Bone Hill Lane and Bogart Lane was raised; as 4 accidents had occurred recently. There is a serious drop from the road to land levels and the white line is not central to the width of the road.

Cllr. Salter continued with the Water Meeting on Friday when Rachel Crompton, lead officer for 'Making Space for Water' will be attending.

**Wyre Council Holden**

Cllr. Holden is arranging the Pilling Flood Action Group initial meeting, but has not heard back from John Blundell at Wyre Council. Cllr Holden referred to the de-silt on the Broadfleet; beyond the sea wall as the same work is hopefully be carried out again in September. Cllr. Salter added that during the Wyre Flood Forum it was stated the de-silt damaged 'something of historic note'. However, Pilling residents are aware of a manmade structure running North/South built in 1982 with the seawall to stop the Broadfleet moving, there is no historical structural evidence in this location.

The meeting was resumed.

**4635. GENERAL DATA PROTECTION REGULATIONS:**

*Resolved: Councillors reviewed and accepted the following documents in line with the new General Data Protection Regulations:*

Information and Data Protection Policy

Retention and Disposal Policy

The Management of Transferable Data Policy

Social Media and Electronic Communication Policy

Email Contact Privacy Notice

Councillors Privacy Notice and

General Data Protection Regulations (Service) Consent to hold Contact Information form and to sign this as consent to hold your information as a member of Pilling Parish Council.

Data Audit Schedule

**4636. INSURANCE FOR COMMUNITY FIELD**

The Community Hall Committee appeals to the Parish Council to assist with the insurance for the new community field. This year's costs are £973.44, which includes a three year long term undertaking to further lower the costs and has been met by the committee to date.

Cllr. G. Curwen, E. Moorat, Cllr. J. Savage and Cllr. P. McWhirter declared an interest, being part of the New Community Hall Committee and took no part in the vote.

Councillors discussed the request thoroughly. The field is a great village asset and is being used regularly by four football teams at present and residents are enjoying the new Trim Trail. Councillors would not wish this request to become an annual discussion, but will support a one off donation towards insurance costs. It is hoped that with the building of the new hall there will be a regular income.

*Resolved: Pilling Parish Council to donate £750.00 towards insurance costs for the new community field.*

**4637. PUBLIC RIGHTS OF WAY – LOCAL DELIVERY SCHEME**

Lancashire County Council is offering the scheme again this year and asks if Pilling Parish Council would wish to opt in? There is a one-off payment to the Parish Council of £250 to be used for vegetation clearance around gates, stiles etc. and up-growth such as nettles, brambles etc. growing through the surface of the paths.

*Resolved: Councillors are pleased to continue being part of the Public Rights of Way Scheme.*

**4638. APPOINTMENT OF NEW PARISH LENGTHSMAN**

The HR Committee carried out interviews last week from applicants for the position of Pilling Parish Lengthsman; as Mr. Graham Armer is retiring. Mr. Stan Raby was selected and will start in post on Monday 2nd July, to work alongside Mr. Armer until his retirement in September.

*Resolved: Councillors resolved the appointment.*

**4639. PLANNING APPLICATIONS**

The following planning application was **permitted**:

**14/00526/DIS**

Proposal: Discharge of condition 6 (Drainage) on planning application 14/00526/OUT  
Location: Land At Garstang Road Pilling

**Councillors made comment on the following planning applications;****18/00466/OUT**

**Proposal:** Outline application for 2 detached dwellings (all matters reserved).

**Location:** Land Rear Of Foxhaven Garstang Road Pilling

*Resolved: The Parish Council objects to this planning application and seeks neighbourhood notification. A number of concerns were raised including backland development, setting precedence and a narrow access shared with an agricultural right of way.*

**18/00520/FUL**

**Proposal:** Single storey extension (Re-submission 17/00863/FUL)

**Location:** The Old Byre Shaws Lane Pilling

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**4640. FINANCE****Audit 2017 – 2018**

The Internal auditor's report was considered with the Chairman adding that a clear paper trail must be established. Also regulations need tightening when the Parish Council is holding grants on behalf of other bodies in the village not only with Celebrate Pilling and providing the correct paperwork, but with the clothing collection set up to benefit the defibrillators and Senior Citizen's Christmas Party. The clerk will prepare an action plan.

Payments received since the previous meeting:

1. Bank Interest – May	£ 1.49
2. Moons Trust – Eagland Hill ANPR	£1,000.00
3. G. Benson	£ 14.91

**Standing Order credit**

1. St. John's Church – Grounds Maintenance	£ 65.00
--	---------

Cheque	Payee	Amount	Reason
2642	Zurich Municipal Insurance	£731.51	Insurance
2643	G. Benson	£224.80	Salary £181.37 Expenses £43.43
2644	G. Armer	£178.76	Wages £160.36 Expenses £18.40
2645	Catterall Parish Council	£20.57	Phone and Broadband
2646	Pilling Reading Room	£20.00	Room Hire
2647	J. Finch	£100.00	Internal Auditor
2648	Houghtons Filling Station	£138.66	April - petrol
2649	Parish Magazine Printing	£161.75	Pilling Newsletter
2650	J. Savage	£15.00	Councillor expenses
2651	Pilling Memorial Hall	£750.00	Donation toward insurance

**Monthly Standing Orders/Direct Debits**

Staff costs	£1,330.00
Local Government Pension Scheme	£794.88
Prudential AVC	£400.00.
Easy-Web-Sites	£ 24.00
St. John's Church Hall – Access to facilities	£100.00

**4641. VERBAL REPORTS FOR INFORMATION ONLY****Chairman's Report**

The Chairman and clerk attended the General Data Protection Regulations training at Wyre Council as a background and felt a lot of the information was common sense. The clerk downloaded all the necessary policies and information from the Society of Local Council Clerks website.

The Chairman has received a number of complaints about the traffic lights on Lancaster Road and the length of time the work is taking. This has been detrimental to local businesses and residents, it is also noted that vehicles are double parking at Stakepool Cottages, perhaps hatching would help?

**Pilling in Bloom**

Cllr. W. Whiteside reported that part of the planting scheme has been carried out with further work shortly. The triangle, seed drill and Stakepool have been left until the pansies finish. Many of the bedding plants are late this year following a cold Spring.

**Report of the representative on the Pilling New Community Hall Committee**

Cllr. M<sup>c</sup>Whirter reported on the Fun Run which takes place this Saturday, it's being held as part of the Leader funding publicity for the Trim Trail and must be held to introduce the facility to the community. A Willow tree overhanging the Broadfleet has been cut back as children were climbing its branches and were in danger of falling in the water.

The plans for the new hall have been re-designed with input from the committee; the latest ideas have been agreed and finalised to be sent to the architect tomorrow and must be presented to the Lottery funding panel by the end of June.

**Eagland Hill ANPR**

The Moons Trust grant completes the costs of the ANPR mark II to be located on Woods Lane. A recent fly tipping incident on Eagland Hill resulted in a £400 fine after evidence from the Bradshaw Lane ANPR was presented.

**Water Meetings**

Cllr. Salter reported that at the Wyre Flood Forum the Environment Agency knows about the problems with the flaps on the seawall pipes, but have not addressed them yet.

**4642. QUESTIONS FOR COUNCILLORS****WILDLIFE AND COUNTRYSIDE ACT 1981 – PART II****PUBLIC FOOTPATH FROM LANCASTER ROAD TO PUBLIC FOOTPATH 19, PILLING, WYRE BOROUGH****DEFINITIVE MAP MODIFICATION ORDER 2018**

Public consultation to 5th July, 2018 - Public notice on Noticeboard

Pilling Parish Council fully support this map modification as many of the councillors had used the footpath.

**Poppy Trail for WWI**

Garstang Heritage Society is creating a poppy trail and asks Pilling Parish Council if they would like the War Memorial to be included with a plaque at a cost of £20? Councillors were pleased to be included in the trail; the plaques are made locally and contain QR icons to obtain information about the structure. The request has been passed to St. John's Church for their consideration with war graves.

*There being no further business the Chairman closed the meeting at 9.25pm.*

Chairman .....

Date .....