

## PILLING PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING

HELD ON WEDNESDAY 8th AUGUST, 2018,  
At 7.00pm  
AT ST. JOHN'S CHURCH HALL,  
SCHOOL LANE, PILLING



*Present:*                      *Councillors;* *J. Savage, Chairman*  
*G. Curwen, Vice-Chairman*  
*N. Cookson, Vice-Chairman*  
*J. Barton,*  
*Mrs. E. Cookson,*  
*E. Moorat,*  
*Mrs. B. Schofield*  
*Mrs. D. Schofield,*  
*Gillian Benson, Clerk to the Parish Council,*  
*Lancashire County Councillor M. Salter*

#### **4656. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. P. McWhirter and Cllr. W. Whiteside.

#### **4657. NOTIFICATION OF INTERESTS**

Councillors were asked to declare interests in the matters to be discussed and reminded that changes to their Register of Interests must be made within 28 days.

#### **4658. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the meeting held on 11th July, 2018 having been circulated, were agreed and signed by the Chairman as a true record.*

#### **4659. PUBLIC PARTICIPATION**

There were no members of the public present.

#### **Pilling Flood Action Group**

No meetings have taken place and the clerk has requested Wyre Councillor Holden and John Blundell, Wyre Council, to contact each other and set up an initial meeting with the volunteer residents.

#### **Lancashire County Councillor Salter**

Progress on School Lane was raised with confirmation that the stretch from Damside to School Lane's junction with Fluke Hall Lane will be resurfaced this year. He was asked to pursue Fluke Hall Lane junction with a view to improvements. Double parking in front of Stakepool Cottages is becoming a problem and as this is still the highway it is illegal and should be reported to Wyre Council parkwise. It was noted that the narrowing of the junction of Garstang Road and Lancaster Road, at first perceived as a problem, is slowing down the speed of the traffic and drivers cutting off the corner. Garstang Road just past Calcaldis Farm is to have SLOW painted on the surface and to build up the road side on the bend.

**4660. GENERAL DATA PROTECTION REGULATIONS:**

Updated General Data Protection Regulations policies for resolution.

Further General Data Protection Regulations for consideration;

ICO Check List for General Data Protection Regulations

Definition of personal data

Privacy impact Assessment Code of Practice

Privacy Impact Assessment (PIA)

Privacy Impact Assessment Form - Projects

Privacy Impact Assessment Form – identifying the need

Data Breaching Report Form

Subject Access Request Form

Consent under General Data Protection Regulations

Guide to Privacy and Electronic Communications and Regulations Audit

*Resolved: Councillors accepted the General Data Protection Regulations presented and those tailored last month, having read through the information.*

**4661. BUS SHELTERS IN PILLING**

A new cantilever bus shelter is to be installed at the Elletsons Arms by the developer as part of the planning conditions; leaving the original shelter as surplus and needing a location. The clerk had a site meeting with Win Redhead and Cllr. Moorat to consider Memorial Road and she would support this location; just waiting for confirmation. A site meeting with Andy Ray, Lancashire County Council Transport Integration Service at Memorial Road; resulted with him having no problems with the site.

However, there is a process to follow to comply with Lancashire County Council regulations:

1. Carry out a public consultation by letter dropping the neighbours
2. Assess the results
3. Hopefully apply for a licence from Lancashire County Council as the shelter is on the side of the highway.

Mr. Ray looked at Smallwood Hey Road outside the Chapel where the wall rises, on the West side, again he saw no problems with the location, but the shelter would need to be a cantilever not to block the pavement. The process above would need carrying out here too. Councillors considered these locations and the process required to progress as it would be the Parish Council responsibility to carry out the consultations.

*Resolved: To start with the Memorial Road site, the clerk to compose consultation letters to neighbours and send out. The Smallwood Hey site will be re-considered in the budget for next year.*

**4662. PLANNING APPLICATIONS**

**The following applications are granted:**

*18/00520/FUL*

Proposal: Single storey rear extension (Re-submission 17/00863/FUL)

Location: The Old Byre Shaws Lane Pilling

*18/00203/FUL*

Proposal: Erection of new take-away fish and chip shop extension to side elevation of drinking establishment and new extraction flue.

Location: Elletsons Arms Hotel, Lancaster Road, Pilling

**18/00529/FUL**

Proposal: Two-storey rear extension and single storey rear extension.

Location: Park Cottage 18 Lancaster Road Pilling

**Councillors made comment on the following planning applications;****18/00674/FUL**

**Proposal:** Change of use of beer garden to a caravan site providing 10 units of static lodge and pod style accommodation

**Location:** Elletsons Arms Hotel Lancaster Road Pilling

*Resolved: The Parish Council has no objections in principle, but concerned at the lack of lay out details for traffic access to the caravans.*

**18/00726/FUL**

**Proposal:** Erection of single storey residential care annexe ancillary to main dwelling, replacing existing storage outbuilding.

**Location:** Roseacre Garstang Road Pilling

*Resolved: The Parish Council has no objections to this planning application and requests the proposed dwelling is tied to the existing dwelling in perpetuity.*

**4663. FINANCE**

Payments received since the previous meeting:

1. VAT Refund	£2,624.14	
2. Lancashire County Council	£491.00	Amenity Grass Cutting
3. Bank Interest	£ 1.17	
4. St. Johns Church – Clothing Collection	£160.00	

**Standing Order credit**

1. St. John's Church – Grounds Maintenance	£ 65.00
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*Resolved: Councillors agreed the following invoices are paid:*

Cheque	Payee	Amount	Reason
2662	S. Raby	£1,327.47	Wages
2663	G. Benson	£223.85	Salary Expenses
2664	G. Armer	£126.06	Wages Expenses
2665	Catterall Parish Council	£19.63	Phone and Broadband
2666	S. Raby	£13.99	Number plate for trailer
2667	St. Johns Church	£20.00	Room rental
2668	C and C Supplies	£256.81	PPE, brushes, buckets etc.
2669	Cornthwaites Farm Machinery	£252.83	Flashing beacon and machinery parts and servicing
2670	Laburnum Nurseries Ltd.	£42.30	
2671	Came and Company	£302.00	Sit-On Mower Insurance
2672	Houghtons Filling Station	£280.03	Petrol and Diesel
2673	Bradleys Electrical	£24.93	Miracle Grow, cable ties etc.
	Total	£2,889.90	

**Monthly Standing Orders/Direct Debits**

Staff costs	£1,330.00
Local Government Pension Scheme	£1,945.67
Prudential AVC	£400.00
Easy-Web-Sites	£ 24.00
St. John's Church Hall – Access to facilities	£100.00
S2S Enterprises – Workshop Rental	£125.00

**Bank Reconciliation to 31st July, 2018**

*Resolved: The bank reconciliation was accepted.*

**4664. VERBAL REPORTS FOR INFORMATION ONLY****Chairman's Report**

The Chairman discussed the imminent retirement of Graham Armer, Pilling Parish's Lengthsman for the past 10 years.

**Pilling in Bloom**

Cllr. N. Cookson reported on judging day in July and that Pilling in Bloom were close to missing out on funding. Next year may take a re-think with an appeal for volunteers to form a committee in the Pilling Newsletter. Watering has been carried out and continues by the Parish Lengthsman over the past two months. Cllr. N. Cookson was thanked for his work in the village carrying Pilling in Bloom and he noted a number of residents who have also given their time.

**Report of the representative on the Pilling New Community Hall Committee**

Cllr. E. Moorat reported the £500,000 Lottery funding requires detailed plans and costings within 6 months, that being end of August. There is a shortfall to build the proposed plan and therefore the footprint is to be reduced and additional funding sought.

**Wyre Area Lancashire Association of Local Councils**

Cllr. N. Cookson reported Police Chief Ins. Mark Morley, Ins. J. Smith and Sergeant Laidlow attended following rumours Garstang Police officers were to be redeployed in Fleetwood or Lancaster. He gave assurances of restructuring meaning Garstang Police station would be fully staffed 24/7 by staff working out of Garstang plus a new Community Beat Manager. Officers covering Over Wyre will work out of Fleetwood Police Station. 50 more communication staff and 44 target teams, 14 of which are in the western team to address major crime spikes will be employed. The reorganisation has been put back to March, 2019.

**Eagland Hill ANPR II**

Almost there with the funding information: Parish Council has sent bank statements, just needs the costing estimates and the camera should be underway. Drainage of farmland in the Eagland Hill area was raised as being a suitable project for Grantscape funding.

**Halite**

Cllr. Mrs. D. Schofield reported the last meeting was cancelled and the company seems to have gone very quiet.

**Water Group**

The levels in the Broadfleet were raised and the doors and penstocks questioned as to working? The levels are being held to protect the fish in the river, but the doors and penstocks have been repaired and are working. The seaward channel will be cleared

again in September to move the silt. The Environment Agency is holding a maintenance consultation next month for input looking at next year's programme.

The banking on the repaired culvert was completed yesterday; just waiting for the Environment Agency to clear the dyke out to the Broadfleet, which should drain the backland up to Wheel Lane and Smallwood Hey Road. The Environment Agency is meeting Councillors this week to discuss possible pumps for taking water over the seawall and the access problems at the rear of Wyresdale Concrete and the Auction Mart will be raised. At a recent NFU meeting on drainage farmers were told what they can do. Also the threshold for action following property flooding is confirmed at 12.

**4665. QUESTIONS FOR COUNCILLORS**

**Senior Citizens' Christmas Party**

Fundraising for the party will start with a Meat Bingo at the Golden Ball in November and a notice will be included on the next Pilling Newsletter.

**Pilling Newsletter**

Councillors were asked to submit articles for inclusion by the end of August for September delivery.

**Workshop Contract for Parish Lengthsman**

The workshop agreement is renewed for 12 months on the same terms.

**Letter from Cat Smith to Keith Ashcroft, Area manager, Environment Agency**

Cat Smith Parish Council asked for compensation for farmers carrying out the Environment Agency's responsibilities of cleaning dykes and main rivers.

*There being no further business the Chairman closed the meeting at 9.15pm.*

Chairman .....

Date .....